

## MBA Programmes (Frequently Asked Questions) (FAQs)

- i. Aviation Management
- ii. Logistics and Supply Chain Management
- iii. Information Technology Management

January 2009

### 1. What is the adopted timetable for each programme?

EAC produces tentative timetables for each programme and those would normally be posted on our website [www.emiratesaviationcollege.com](http://www.emiratesaviationcollege.com).

### 2. What are the rules and regulations? Can I have a copy of those?

The rules and regulations for the programmes are available in the *Student Handbook* page 20 (available online).

### 3. Can I have a description of a programme with its respective module contents?

Yes. You can obtain them from the Admission and Registration Office<sup>1</sup>.

### 4. In order to start my preparation, where can I find a list with the essential and recommended readings to support the programme?

A complete list is available with the Admission and Registration Office<sup>1</sup>.

### 5. Do I have to buy any books?

It is entirely up to the individual but a selection of recommended books is available in the library.

### 6. Are you planning an open day (for undecided students) or an induction event for new students?

Yes. We arrange a number of inductions in a year. Please check with the Admission and Registration Office<sup>1</sup> for the next induction date. Students are encouraged to attend the induction to clarify their queries.

### 7. Is attendance compulsory? What happens if I miss a class?

Class attendance is not compulsory, yet it is highly recommended! Past experience from Coventry University clearly indicates that students will hardly make it in the exams without class attendance. If a student misses a class he/ she has the

responsibility of trying to catch up with the rest of the class. There is no further penalty. However, bear in mind that certain evaluations take place during classes.

**8. Can I skip a few modules and do them later on?**

It is not advisable but under exceptional circumstances they can be skipped.

**9. Who will award the degree?**

The degree is validated and awarded by Coventry University.

**10. Can students attend a few modules in Coventry – UK?**

Yes, it is possible with prior approval from the Programme Manager.

**11. If I am relocated into another country in the middle of the programme, can I transfer my credits?**

This shall depend on your new destination institution. It will be up to them to tell you what can be transferred. EAC will be happy to provide you with a full transcript of your marks to date.

**12. I am stationed outside Dubai. Can I still enroll in this programme?**

Yes.

**13. Is this MBA internationally recognized?**

Yes. The award is offered by Coventry University, which is internationally recognized. The programme is approved by the QAA (Quality Assurance Agency).

**14. How much will it cost to enroll in the programme?**

The total cost of any MBA programme is **AED 60,000** for the staff of Emirates Group and **AED 80,000** for non-Emirates Group staff. There is also a registration fee of **AED 2,500**.

**15. How can I pay?**

Payments can be made directly to the cashier of EAC during the enrollment process. EK staff may make payments by salary deduction for 18 months.

**16. Are other members of my family entitled to discounts?**

If you are a full time Emirates Group staff member, your direct family members

are entitled to the Emirates special price too. We identify *direct family members* as wife/ husband/ children/ parents ONLY.

**17. Is there any scholarships and if yes, how can I apply?**

There is limited number of scholarships for First Class Degree holders (4.0 GPA). However, Emirates staff can get support from Emirates tertiary education. You will have to check the HR policies.

**18. What are the entry requirements?**

The normal requirement will be Second Class Honours Degree or equivalent. However, applicants with lower academic qualifications but supported by an appropriate professional qualification will be considered. Moreover, evidence of attainment in English Language by achieving an IELTS score of at least 6.5 or an equivalent qualification will be required from those whose first language is not English or those whose previous qualifications were not taught and assessed in English.

**19. Where can I get more information about Coventry University?**

Please go and explore the Coventry University website ([www.coventry.ac.uk](http://www.coventry.ac.uk)) that contains plenty of information.

**20. How are you planning to deliver classes?**

Classes will be delivered on weekends and block mode. This means, either, on Fridays and Saturdays, or on batches of five consecutive days of intensive teaching/ activities (block mode) with breaks in between.

**21. What is the final deadline for applications?**

Each new programme batch has its own deadline. Please check with the Admission and Registration office<sup>1</sup>.

---

<sup>1</sup>For all Admission and Registration Office Inquiries: Contact Shereen Afana: 042189104